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**1) Revision List**

Revision	Date	Reason for Revision
<b>0</b>	6/15/2020	Document creation

**2) Scope of this Procedure**

**Who):** This procedure applies to all individuals who are participating in baseball at Sunnybrae Little League. This includes, but is not limited to, Board Members, Boosters, Managers, Coaches, Players and Spectators.

**When:** This procedure will be in effect as warranted and declared by State and Federal agencies indicating that a communicable virus is present.

**Where:** At the Sunnybrae Little League complex and scheduled practices at approved locations.

**3) Purpose of Procedure**

**What:** The purpose of this procedure is to define the actions that are to be taken to reduce the risks related to COIVD-19 or any other communicable diseases.

**Why:** With risks related to any communicable disease, a process was needed to ensure all reasonable risks are taken to reduce exposure to those participating in our baseball program at Sunnybrae Little League. In order to assist in this risk reduction, a simple and clear process that outlines expectations for practices, games as well as concession stands, bleachers was needed to ensure consistent application of this procedure.

#### 4) Accountability

It is the responsibility of the League President to ensure a clear comprehension of expectations and responsibility for all engaged in baseball at Sunnybrae Little League. Our program is made of volunteers and families that are choosing to be here at the league and committed to doing their part to ensuring comprehension and compliance with the details set forth in this plan in addition to written signage around the site. It is to be understood that a virus like COVID-19 cannot be seen but all reasonable steps are being taken to prevent the spread of the virus. Any parent or volunteers is encouraged to raise concerns and ultimately make a choice that is best for themselves and their family.

#### 5) Roles and Responsibilities

##### **League President:**

**Role:** To assure that all aspects of this procedure are executed. To evaluate effectiveness of the policy and to make improvements to the policy as warranted. The League President will appoint, as appropriate, executive board members to oversee aspects of this procedure.

##### **Responsibilities:**

- Responsible for validating that the information supplied by the Safety Officer warrants activation of this procedure and to communicate to the league at large about the necessary steps.
- Responsible for validating the readiness of the league to meet the procedure described above on an annual basis.
- Responsible for validating that all necessary training is conducted and that all checklists are updated and in action.
- Owns the administration of this document, and the animation of all of the actions that are described in this process. Assures that all actors are trained and able to conduct the actions that are described in this procedure. Assures this document remains current and that changes to the document are made as required. An annual review will be performed as a minimum requirement.

##### **Safety Officer:**

**Role:** Owns To serve as a backup to the League President in the administration of this document, and the animation of all of the actions that are described in this process. They will assure that all actors are trained and able to conduct the actions that are described in this procedure. They will ensure this document remains current and will make changes to the document as events dictate based on experience gained during management of these events. An annual review will be performed as a minimum requirement. The annual review must be completed no later than October 1<sup>st</sup> of each year.

##### **Responsibilities:**

- Identifying when the World Health Organization (WHO), Center for Disease Control (CDC), local or state health departments, etc. recommend changes on how to deal with communicable disease events.

- Ensure associated persons understand their expectations as to how they play a role in the management of these identified risks.
- Ensures that pre screenings are being performed and documented.
- The Safety Officer will validate, through periodic audit, that protocols are being followed.
- The Safety Office will provide all necessary training and checklists as defined.

### **Board Member / OD Coverage:**

#### Responsibilities:

- Ensures social distancing is happening across the field.
- Ensures prescreening is occurring
- Continually manages the “no stopping zone” as indicated on the site layout within this procedure.
- Limits access to the press box to 1 parent only to handle the scoreboard / announcing
- Ensures there is minimal overlapping between games
- Sanitizes the dugout / press box / high touch areas at the end of the night
- Brings hand sanitizer back into field house nightly
- Communicates any concerns directly to the league president

### **Managers / Coaches**

#### Responsibilities

- Ensures social distancing is occurring in the dugouts, during warm-up and practices
- Designates who is the Social Distance Bench coach to ensure distancing and hand sanitizing as required
- Communicates any concerns directly to league president

### **Spectators / Parents / Players**

Spectators are defined as parents, siblings, grandparents, etc. We ask that parents assist and help reinforce guidelines on social distancing, hand sanitizing, etc. While we do not wish to take steps to limit the number of family members, that will be our alternative if these basic guidelines can't be maintained.

#### Responsibilities

- Submit your prescreening form prior to practice or games no more than 1 hour before your scheduled start time
- Ensures they have not experienced any symptoms as defined prior to attending practice or games
- Follows all rules, expectations and guidelines and recommendations to reduce risks
- Ensures social distancing is occurring in the dugouts, during warm-up and practices
- Communicates any concerns directly to league president

## 6) Risk Reduction Strategies / Expectations

There are many strategies that can be taken to reduce risks for all attending events at SLL. It is the Parents and Coaches responsibility to make sure that players, parents, coaches and umpires not feeling well do not attend SLL Events as this is a simple risk mitigation strategy to protect our Sunnybrae Little League community. All players, coaches, umpires and board members shall be subject to prescreening prior to any practice or game as required by state guidelines. Failure to prescreen will result ineligibility to participate for the day.

### Confirmed Positive Test

- In the event of a confirmed positive, the League President will take the steps to complete a neighborhood survey and notify those who are at risk as soon as reasonably possible.
- The Neighborhood Survey will look at those that having close contact as defined as closer than 6' for greater than 15 minutes.
- All information will be kept confidential

### Self-Quarantine Expectations

- We ask that those experiencing any of the below symptoms kindly refrain from participation, stay home and avoid any league activity and be symptom free for no less than 72 hours
- Any persons who have been identified as confirmed positive are permitted to return after 72 hours of health from a medical professional
- Anyone not feeling well are strongly encouraged to seek medical advice to consider whether they should be tested if testing is available.
- Have had contact with any persons identified as confirmed positive after 14 days of quarantine.

### Symptom Identification

- Symptoms include (but may not be limited to)
  - Fever > 100.4
  - Cough,
  - Chest tightness,
  - Shortness of breath,
  - Runny nose,
  - Sore throat,
  - Muscle aches,
  - Fatigue,
  - Nausea,
  - Vomiting or diarrhea.
  - Any community member with any of these symptoms should

### High Risk Persons

- Those considered at a "higher risk" as defined by the CDC, State or Local agencies should consider not attending league events.

### Social Distancing

SLL supports the practice of maximizing social distancing (maintain a physical distance at least 6 feet). We recognize that the sport of baseball is well-suited for spacing of players, yet there are constant opportunities for close contact including between catcher and batter during plate appearances and during plays at the bases. Multiple players will be handling the baseball throughout the game, particularly pitchers and catchers.

Spectators, as defined above shall maintain social distancing norms of 6' or more and limit close contact with others. The league will, at its discretion, limit attendance in the event social distancing cannot be maintained and respected. Spectators should wear a face cover while in the spectator area as recommended by the NJ Department of Health.

### **Hygiene and Sanitization**

- All players and coaches will hand sanitize in between innings.
- Each team will use their own issues baseballs to reduce contact points
- Dugouts and high touch surfaces will be sanitized immediately following the games by OD using a disinfectant solution and battery mister.
- Players will not be congregating in the dugout. We will be physically spacing players out when not on the field.
- Guidelines are set by local and state agencies related to the maximum number of spectators
- Spectators will be distanced away from players in designated areas which are likely to be further from the infield play (ie. along the outfield foul lines and the outfield).
- Coaches will structure warm-up drills to minimize close contact of players.
- Dugouts will be limited to 4 players, with 2 additional players are permitted in the warm up area.
- All other players will be seated in the bleacher area adjacent to their respective dugout areas.
- In the event of sanitizing materials not being on hand, games will not be played.

### **Equipment Usage**

- Players are required to only use their own equipment. This includes, but is not limited to:
  - helmet
  - bats
  - gloves
- For players that do not have their own equipment, the league will sign out equipment to the player for the duration of the season.
- Players are not required to wear a face cover while in the field of play or performing vigorous activity.
- Players should wear a face cover will in the designated player areas as recommended by the NJ Department of Health.
- Adult participants, including coaches and umpires should wear a face cover will in the designated player areas as recommended by the NJ Department of Health.
- Additional catcher's equipment will be supplied to teams that do not have dedicated catchers.
- Catchers shall not share equipment during a game
- Coaches will sanitize the equipment between games if transferring the equipment to another player for during the game (available in the field house)
- Outside of baseball plays, players will avoid physical contact (including no high fives or handshakes). At the end of games, players will line up on respective baselines and cheer, shout, wave, or tip hats to the opposing team and umpires.
- Extra gloves will be stocked in first aid kits for coaches to use in the event they have to render first aid to a player.

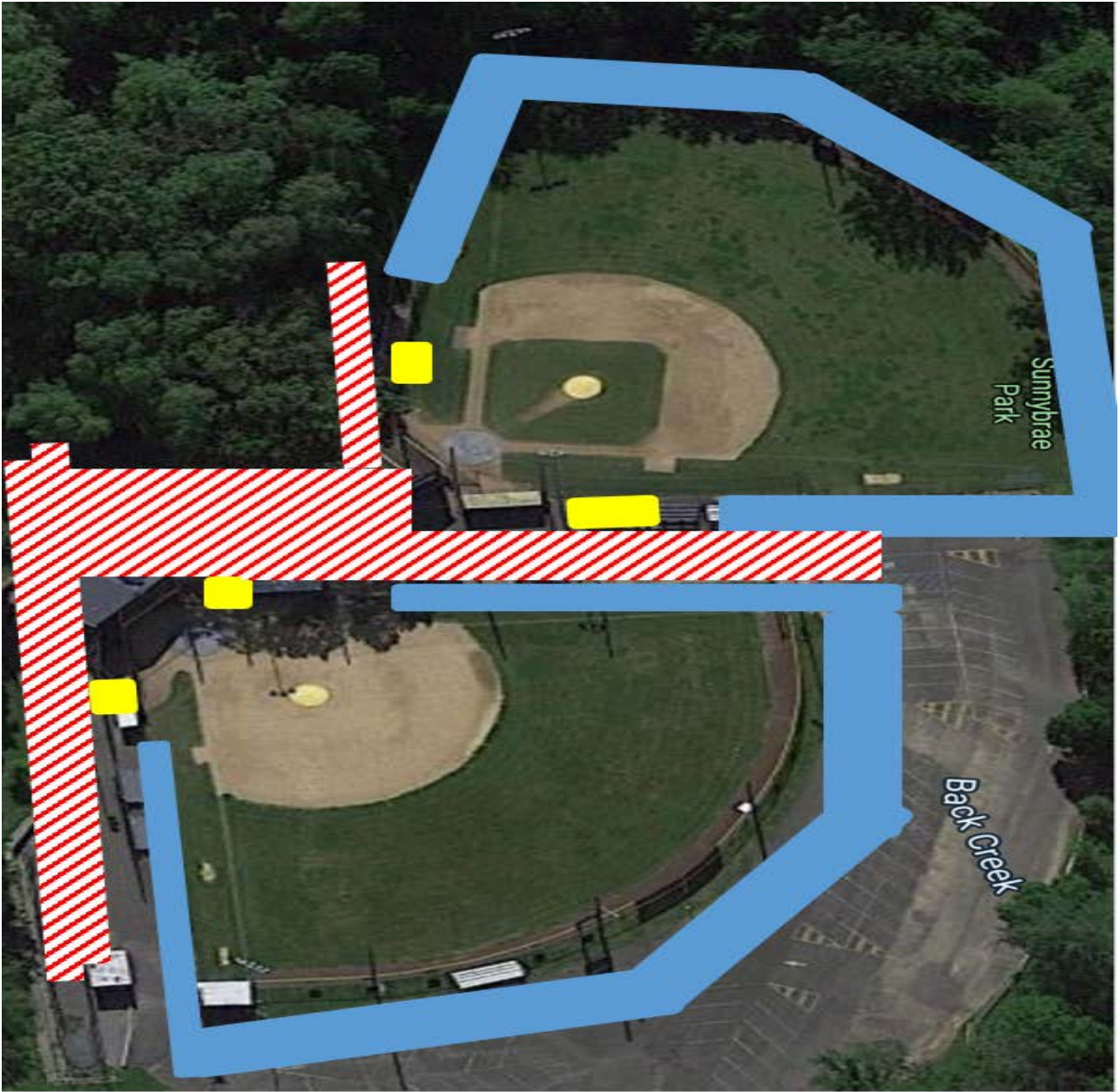
### **Game play modifications**

- Batters will be permitted to step out of the box between pitches
- Umpires will be located behind the pitcher as warranted
- Baseballs will be given to each team at the game startup and designated for each team
- Seeds are NOT permitted in dugouts
- Players are not permitted to share drinks

## 7) Reference Documents

1. [https://nj.gov/health/cd/documents/topics/NCOV/COVID\\_GuidanceForSportsActivities.pdf](https://nj.gov/health/cd/documents/topics/NCOV/COVID_GuidanceForSportsActivities.pdf)
2. <https://www.who.int/emergencies/diseases/novel-coronavirus-2019>
3. <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
4. <https://covid19.nj.gov/>
5. <https://www.littleleague.org/player-safety/coronavirus-update/faqs/>

## 8) Seating Area Designations



No Stopping Zone

Player seating area

Spectator seating area

## 9) Disinfectant Data Sheet



# Virex® II 256

### One-Step Disinfectant Cleaner and Deodorant

One-step quaternary disinfectant cleaner and deodorant to clean and disinfect hard surfaces.

#### Features & Benefits

- Kills microorganisms including HIV-1, VRE, MRSA, GRSA, MRSE, VISA, PRSP, Herpes Simplex Types 1&2, Influenza Type A2, Adenovirus, Rotavirus and many more
- Kills the organisms that cause odors and works as an odor counteractant to further eliminate odors not associated with bacteria
- Highly concentrated quaternary formula provides excellent one-step, cost-effective cleaning and disinfection

#### Applications

- Used in medical and general institutional facilities
- Use solution is neutral to floor finish so it will not dull, pit or soften floor finishes



## Virex® II 256

### One-Step Disinfectant Cleaner and Deodorant

#### Use instructions

##### Preparation

- Pre-clean heavily soiled areas.
- Dilute a 1:256 solution into a bucket, bottle, scrubber or other container.
- Apply solution to hard, nonporous environmental surfaces. To disinfect, all surfaces must remain wet for 10 minutes.
- Air Dry, wipe surfaces to dry and remove any residue, or rinse with potable water as necessary.

Technical data	Virex® II 256
DIN	02241502
Color/Form	Clear, blue liquid
pH	10.2 (Concentrate) 8.8 (Use Dilution 1:256)
Scent	Minty
Shelf Life	3 years (Concentrate) 1 year (Use Dilution)

Product	Pack size	Dilution	Product code	
Virex® II 256	2 x 2.5 L / 84.5 oz. J-Fill® Bottles	1:256	54334	!!!
Virex® II 256	6 x 946 mL / 32 fl. oz. AccuMix® Containers	1:256	54332	!!!
Virex® II 256	2 x 1.5 L / 1.58 U.S. Qt. RTD® Units	1:256	3062784	!!!
Virex® II 256	12 x 946 mL / 32 fl. oz. Empty Bottles		D3680136	!!!


#### Safe handling

Please make sure your employees read and understand the product label and Safety Data Sheet before using this product. The label contains directions for use, and both the label and SDS contain hazard warnings, precautionary statements and first aid procedures. SDS are available online at [www.diversey.com](http://www.diversey.com) or by calling 888.352.2249. Improper use or dilution may result in damage to surfaces and may result in health and physical hazards that match those of the concentrate. Please refer to the Diversey HazMat Library, only available through Internet Explorer, <http://naextranet.diversey.com/dot/>, for up-to-date shipping information.




# 10) Pre Screening Checklist

Parent Screening Tool - [SBLI COVID-19 Self-Assessment Form](#)



## Daily Pre Event Self-Assessment

To be turned in to coach / manager official before event begins  
Failure to return to coach prior to event will result in your ineligibility to participate



Participant Name \_\_\_\_\_ Parent Name: \_\_\_\_\_

Today's Date: \_\_\_/\_\_\_/\_\_\_ Team: \_\_\_\_\_ Event is a Game  Practice

I / My child had temperature of: \_\_\_\_\_ Date / Time of Reading: \_\_\_\_\_

*Please indicate if you / child have suffered of the following symptoms:*

Fever or chills <input type="checkbox"/>	Cough <input type="checkbox"/>	Shortness of breath <input type="checkbox"/>	Difficulty breathing <input type="checkbox"/>
Fatigue <input type="checkbox"/>	Muscle aches <input type="checkbox"/>	Headache <input type="checkbox"/>	Loss of taste / smell <input type="checkbox"/>
Sore throat <input type="checkbox"/>	Congestion <input type="checkbox"/>	Nausea or vomiting <input type="checkbox"/>	Diarrhea <input type="checkbox"/>

I / My Child has not been in contact with anyone suspected to be or have been confirmed positive to COVID-19.

Signature\*: \_\_\_\_\_  
\* By signing, I affirm the statements below are true